

# IGNFA LIBRARY

(January, 2021)



## Indira Gandhi National Forest Academy

Ministry of Environment, Forest & Climate Change  
Government of India

P.O. New Forest, Dehradun 248006 (Uttarakhand)  
Website : [www.ignfa.gov.in](http://www.ignfa.gov.in)

## Academy

Indira Gandhi National Forest Academy, Dehradun is the premier training Institute under the Ministry of Environment, Forest & Climate Change, Govt. of India. The cardinal principal of the Academy is to develop knowledge, skill and a professional attitude towards forestry by way of capacity building through entry level training and various in- service courses. The forest officers are exposed to a wide variety of forests, wildlife and environmental management aspects during the various trainings.

## IGNFA Library

The IGNFA Library was set up in 1938 with stock of 845 books and 15 subscribed periodicals. The main objective of library is to provide reading materials and current information to IFS probationers, faculty, In-service IFS officers and staff. Library collection is one of the best collections in the field of forestry, environment, wildlife conservation, Eco-development, and its allied subjects. This library acts as a National Information Centre for forestry, wildlife and environment.

## Aims

The library has following aims:-

1. To develop, maintain a comprehensive National Collection,
2. To ascertain equitable access of users to the collection in view of enhancing learning capacity and to collect and preserve the intellectual creative printed materials.
3. To collect, organize and disseminate relevant information on forestry, wildlife, environment and its related fields.
4. To cater to literature consultation needs of IFS(P), Faculty, In- service IFS officers, and staff.

## Collection

IGNFA Library has a wide variety of collection, to meet the requirements of different users.

Books -	28463
Reference Books -	1658
Dictionaries -	142
State wise materials -	2126
Encyclopedia -	112
Atlases -	14
Dissertation & Conference proceeding -	351
Reports -	2345
Bound volume Journals -	2162
Subscribed foreign journals -	08
Subscribed Indian Journals -	38
Magazines -	21
Newspapers-	12
CD-Rom Databases -	92
Maps -	812
Bio one Online 208 Journals	208

## READING ROOM

There is a seating capacity for about 35 readers in the reading room.

## Library Working Hours

09.00 – 5.30 hrs (Mon – Fri)  
10.00 – 18.00 hrs (Saturday) On Special occasions

## The Staff

The Services are provided by a team of trained and experienced professionals. One can approach them for any assistance that may be required.

## User Relation

The Library makes all efforts to maintain best standards of services and encourage the users to give suggestions for improvement. Orientation programmes for new members/users are run regularly.

## LIBRARY SERVICES

The IGNFA Library offers the following services: -

### Lending Service

The lending of books, compendium, reports, CDs and others resources

### Current Contents Service

IGNFA library subscribes 76 Indian & Foreign journals. It compiles periodically and displays a brief on the contents of current journals in the form of a booklet.

### Browsing and access to e - resources

IGNFA Library provides access to e-resources to its users within the campus as well off the campus.

### Reference and Referral Service

Library provides reference services from its own databases and collections according to the nature of query in the field of Environment, Forests, wildlife and its application areas.

### Content Information Service

Content of current journals in printed form are being displayed and circulated to the users.

### Bibliographical Information Service

Bibliographies are provided on a particular topic on demand as well as in anticipation of such demands from its databases.

### Reprographic Service

Photocopy of full text articles, selected pages of books and other materials from its collection at nominal charges (50 Paise per page).

### Database Search

Data search is facilitated through in-house database and CD-Rom database maintained in the library.

## Press Clipping Services

IGNFA Library provides newspapers clippings from the leading newspapers and magazines related to forestry, Climate Change, environment, eco-development, pollution control and wildlife conservation and its related fields.

## Inter-Library Loan

IGNFA Library maintains close and cordial relation with other libraries in Dehradun. If a document is not available here, we can borrow it from other local libraries.

## OPAC and Web- OPAC

Online Public Access Catalogue of library collection provided to all the library users. The library OPAC can be accessed through the Internet browser.

All the members can access the catalogue of library resources through the following process:

Open the website: [www.ignfa.gov.in](http://www.ignfa.gov.in)

Click the Academy bar and go to library icon.

Click the library icon. It will show the icon of the: **Search Library books (Intranet Access only).**

Click the **search library books (Intranet Access only) for online catalog**

## Publication:

1. IGNFA library subscribes to 88 periodicals. It compiles and circulates a brief on the contents of current journals in the form of a booklet.
2. Current contents of subscribed and received journals (quarterly)
3. Library & Information System – compilation of newspapers clipping on forestry, Climate Change, environment, eco-development, pollution control and wildlife conservation and its related fields.
4. List of new arrivals of books
5. Broacher of IGNFA Library

## Membership

### Individual Membership

All Probationers, Faculty & staff of Academy are the members of our Library. The employees of sister organizations under MoEF &CC in Dehradun, and serving & retired IFS officers/ Academic staff in Dehradun are also eligible the members.

### Loan Categories

Category	Probationers		MCT participants		Other members	
	No	Period	No.	Period	No.	Period
Books	25	45 days	05	Duration of the MCT course	03	30 days
Journals	02	07 days	02		02	7 days
Reports	02	07 days	02		02	7 days
CDs	02	07days	-		-	

### Overdue Charges/fines

Sl.No.	Category	Overdue charges (in Rs. per day per book/ Journal/ Report)
1	Books/ Journals Reports	1.00
2	CDs	4.00

### 1. Officers of sister organization under MOEF, Retired IFS Officers and Academic Staff membership fee

Annual fee - Rs 500/ per year (Not - Refundable)

Security money - Rs 2,000 (Refundable) as FDR

### 2. Special member (Graduate/ Post Graduate, Research Scholars in Forestry, Environment & Climate Change)

Annual Fee - Rs 400 per year ( Not - Refundable),

Security money - Rs 1,500 (Refundable) as FDR

**Note-** Security money should be in the form of **Fixed Deposit (FDR)** in the **favour of Director, IGNFA Dehradun** regulated through Library. Special Members would get membership upon recommendations of any working employees of IGNFA and the extension of their membership for 2<sup>nd</sup> year would be considered upon the fresh recommendation of the working employee of IGNFA.

### Contacts for Services

#### Library & Information Officer (Librarian)

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New Forest, Dehradun 248006(Uttrakhand)

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